विद्युत् वितरण प्रशिक्षण एवं अनुसन्धान समिति

Central Training Institute

(An ISO9001:2015 certified institute)

MP POORV KSHETRA VIDYUT VITARAN CO. LTD.

JABALPUR – 482008 (M.P.)

Tel 0761 2660038
Email mpez.traning@gmail.com

No. DGM/TRANING/CTI/Society/Enq/66 **Dated: 01.12.2018**

To

M/s ----------

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Sub: Enquiry for **Repairing of Dual Battery UPS of computers** at Central Training Institute Jabalpur.

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Dear Sir(s),

1. Sealed quotations are invited from the suppliers for **Repairing of Dual Battery UPS of computers** as per specification in Schedule-I enclosed.

2. **DUE DATE & TIME FOR RECEIPT/OPENING OF ENQUIRY :-**

(I) Due date and time for receipt : Date 01/12/2018 **up to 3:00 P.M**

(II) Due date and time for opening of offer : Date 07/12/2018 **at 3:30 P.M**

3. **MODE OF SUBMISSION OF QUOTATIONS** :- The quotation may be sent by post or may be dropped in the Tender Box of the Discom_EZ placed in the office DGM Training (CTI),MP Poorv Kshetra Vidut Vitran Co. Ltd. Nayagaon, Jabalpur on or before due date & time of receipt of offer as indicated above.
Quotations which do not reach this office latest by 3:00 PM on the due date, will not be opened and will be retained in the office. The Discom-EZ or society will not be responsible for any delay in receipt of quotation by post or courier whatsoever may be the reason.

4. **VALIDITY**: - The offer shall be kept valid for a period of 90 days (Ninety days) from the date of opening of quotation.

5. **PRICES: -** The prices shall be FIRM and F.O.R. delivery and Installation at C.T.I. Jabalpur on door delivery basis inclusive of packing, freight & forwarding charges. Payment of any type of Govt, Statutory levies/taxes will be responsibility of the bidders. Please ensure that the rates/prices are filled in strictly in the Schedule-I enclosed herewith.

6. **PAYMENT:**- Subject to completion of all formalities as per terms of order, 100% payment of each consignment inclusive of all charges shall be paid to the firms by

Vidyut Vitaran Training and Research Society Jabalpur generally on assured basis within 30 days from the date of receipt of material in good condition and satisfactory Installation.

7. DELIVERY:-

(i) The delivery of Schedule of rates for is to be completed within 30 days from the date of Order.

(ii) The delivery in the schedule time will be the essence of the order and has to be strictly adhered to by the Suppliers. There shall not be any compromise in the quality of goods delivery under any circumstances.

8. WARRANTEE:-

(i) All the Items supplies and Installed under this order shall have minimum one year warranty and defect in the item during the warranty period shall be repaired/ replaced by the firm immediately.

(ii) The servicing of the whole system shall be liable for the period of three year.

9. EXTENSION ORDER:-

Society reserves right to place an extension order for any additional quantity to the extent of 100% quantity of the original order on the same rates, terms and conditions within one year from the date of order.

10. CONSIGNEE:-The delivery and installation of the item is to be made to the DGM (Training) O/o Central Training Institute, MPPKVV Co. Ltd. Jabalpur.

11. PENALTY:-In case of delay in execution of the order, the Discom-EZ may at sits option either:-

(i) Recover from the supplier/contractor as agreed towards liquidated damages a sum@ ½% (half percent) of the price of any stores not delivered for a week or part thereof subject to maximum of 10 %.

(ii) Cancel the order for part or whole of the quantity on order, with liability.

12. The quotation shall be computer typed in suitable font, handwritten and overwriting in quotation will be rejected.

13. The Discom-EZ reserves the right to accept or reject any offer(s) or all offers in part or full without assigning any reason. No correspondence shall be entertained on this account.

14. The delivery period is the essence of the contract and has to be maintained under any circumstances.

Please acknowledge the receipt of enquiry.

Encl:-

1. Schedule-I-Price, Quantity and Specification Schedule
2. Annexure-I-Terms & Conditions of enquiry.

DY. GENERAL MANAGER (TRAINING)
CENTRAL TRAINING INSTITUTE
NAYAGAON, JABALPUR

SCHEDULE – I

PRICE & QUANTITY AND SPECIFICATION

S.No.	Item	Qty	Price	Total
1	Repairing of Dual Battery UPS 1 KVA of standard company	10 Numbers		
2	**GST@28%**			
3	**Total**			

Note: - GST included in all Items.

Signature
Firms Representative

ANNEXURE-I
TERMS AND CONDITIONS OF ENQUIRY

1. **Submission of Bills:**

   The bills in triplicate affixed with Rs. 1/- Revenue Stamp on original bill along with copy of Material Receipt Certificate, delivery challan and Installation certificate (wherever applicable) issued by the concern should be submitted in the office of Payment Releasing Authority i.e. Vidyut Vitaran Training and Research Society Jabalpur. The Material Receipt Certificate shall be issued by the consignee.

2. **Samples:**

   Sample of material for which rates have been offered should be submitted for inspection/verification on demand.

3. **Penalty for delay in supply:**

   In case of delay in execution of the order, the MPPKVVCL or Society may at its option either

   (i) Recover from the suppliers as agreed Liquidate damage, a sum @ ½ % (half percent) of the price of any stores not delivered for a week or part of a week subject to maximum of 10%. or

   (ii) For the work done from other sources on account of and at the cost of the supplier, the stores not delivered or

   (iii) Cancel the contract reserving company's right to recover damages.

4. **Acceptance:**

   It is not binding on the Purchaser to accept the lowest or any tender. The MPPKVV Co. or Society reserves the right to accept or reject any offer at its option or place order with more than one supplier four full or part quantity of this enquiry and the same shall be binding on suppliers unless otherwise stated in the offer.

5. **Extension Order :**

   In the event of an order the MPPKVV Co. or Society reserves the right to place an extension order for a quantity upto 100% of any item ordered within a period of one year of the placement and acceptance of original order, on the same price, terms and conditions applicable to original order.

6. **Disputes:**

   All disputes, if any, out of or in respect of this enquiry are to be settled at Jabalpur or be triable only in any competent court situated at Jabalpur. Stated specifically to the contrary it shall be deemed that you have agreed to all terms and conditions mentioned in the enquiry and the same shall be binding on you.

DGM (Training)
Central Training Institute
MP Poorv Kshetra Vidut Vitran
Co. Ltd. Jabalpur